

# **PRIVACY STATEMENT**

## **STICHTING JOURNEY GOSPEL CHOIR**

**Stichting Journey Gospel Choir** highly values the protection of personal data. This privacy statement explains how we handle personal data, which data we collect, why we collect it, and the rights of participants.

### **1. Data Controller and Contact**

Stichting Journey Gospel Choir, legally established in Amsterdam, is responsible for the processing of personal data as described in this privacy statement.

For questions about your personal data, exercising your rights, or filing complaints, please contact: [info@journeygospelchoir.com](mailto:info@journeygospelchoir.com).

For confidential issues or unsafe situations, you may also contact the Trust Officer of the Foundation: [vertrouwen@journeygospelchoir.com](mailto:vertrouwen@journeygospelchoir.com).

### **2. Personal Data We Process**

We process personal data because participants are participants of Journey Gospel Choir or voluntarily provide this information to us. This includes, among other things:

- First and last name
- Address details
- Phone number
- Email address
- Date of birth
- Photos and videos of rehearsals and performances
- Bank details (if applicable for participation fees)
- Other information necessary for participation management and legal obligations

### **3. Purposes of Data Processing**

We process personal data for the following purposes:

- Managing participations and collecting fees
- Informing participants about rehearsals, performances, and other activities
- Preparing participant lists and internal administration
- Creating, storing, and publishing photo and audio/video material for promotional purposes
- Complying with legal obligations

### **4. Legal Basis for Processing**

We process personal data only, when necessary, based on:

- Participant consent

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- Performance of the participation agreement with Journey Gospel Choir
- Legal obligations
- Legitimate interest of Stichting Journey Gospel Choir, for example for promotion and communication

### **5. Data Retention Period**

Personal data will not be kept longer than necessary for the purposes for which it was collected:

- Financial data: up to 7 years, in accordance with fiscal obligations
- Photo and audio/video material: up to 2 years or as long as required for promotional purposes, unless consent is withdrawn
- Other data: up to 2 years after the end of participation, unless legal obligations require a longer retention period

### **6. Sharing Data with Third Parties**

Personal data will only be shared with third parties when necessary for the performance of the agreement with the participant or to comply with legal obligations. Third parties processing personal data on behalf of the Foundation are bound by a data processing agreement to ensure security and confidentiality, and only strictly necessary data will be shared.

### **7. Photo and Video Material**

During rehearsals and performances, photos, videos, or other recordings may be made. These may be used for promotional and communication purposes, including social media, the website, printed materials, and newsletters. Participants give consent for this upon signing the agreement.

Consent may be fully or partially withdrawn at any time by contacting the management in writing. Withdrawal is not retroactive; previously published material may remain. Not granting or withdrawing consent may limit participation in activities where recordings are made.

### **8. Data Security**

Stichting Journey Gospel Choir takes appropriate technical and organizational measures to protect personal data against misuse, loss, or theft, unauthorized access or disclosure, and unauthorized alteration. Access to personal data is limited to authorized staff and board participants only.

### **9. Your Rights**

Participants have the right to:

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- Access their personal data
- Request corrections or additions
- Request deletion of personal data
- Object to processing
- Withdraw consent for processing
- Receive data portability

Complaints about personal data processing can be submitted to Stichting Journey Gospel Choir via [info@journeygospelchoir.com](mailto:info@journeygospelchoir.com) or to the Dutch Data Protection Authority (Autoriteit Persoonsgegevens) via [www.autoriteitpersoonsgegevens.nl](http://www.autoriteitpersoonsgegevens.nl).

#### **10. Changes to This Privacy Statement**

Stichting Journey Gospel Choir reserves the right to amend this privacy statement. Participants are advised to review the statement regularly. Changes will be communicated via email or other common communication channels.